

# We are recruiting!

Volunteering in Health is a registered charity supporting people in Teignmouth, Dawlish and Chudleigh to make positive, sustainable changes to their health and wellbeing. We are looking for a friendly, self- motivated person to join our team at Teignmouth Hospital.

## **Services Coordinator**

## 16-20 hrs hours per week, Mon- Fri, 9.30am start

Your role will be to manage, co-ordinate and grow the delivery of the chargeable services. These include the Home Help service and transport service. You will be supervising a team of Home Help staff to provide light cleaning duties in the home and shopping and a team of volunteer administrators and drivers to transport vulnerable people to medical and social appointments.

The role will be mostly office based in Teignmouth hospital, but will involve travel to client's homes to carry out risk assessments and attending occasional meetings.

### How to apply

For more information, please contact: Julia Street – General Manager julia.street@nhs.net or 01626 771695

To apply, please send a CV and covering letter to:

Julia Street - General Manager Volunteering in Health @ Coastal Information Centre Teignmouth Hospital, Mill Lane, Teignmouth, Devon TQ14 9BQ

### Closing Date: Wed 21<sup>st</sup> February 2024. Interviews: Monday 26<sup>th</sup> February 2024